

NORTH CENTRAL PARKE
COMMUNITY SCHOOL CORPORATION
MINUTES OF THE REGULAR BOARD MEETING
Thursday, November 15, 2018

CALL TO ORDER

The North Central Parke Community School Corporation Board of School Trustees met in a regular session board meeting at 7:00 P.M. on Thursday, November 15, 2018, in the Rockville Administration Office. The following board members were present: Scott Ramsay, Rusty Akers, Kim Cooper, Jim Wrightsman, Gina Sunderman, and Brandi Vandivier. Mike Neeley was absent. Those present in addition to the board members included Dean Strohm, Melissa Scaggs and Dwight Ashley.

President Scott Ramsay opened the meeting and asked all guests to sign in.

REVIEW AND REVISION OF THE AGENDA – Three additional items were added under Miscellaneous Business.

MINUTES

Prior to voting on the minutes, Kim Cooper asked for an update on the concerns expressed about the Special Education Cooperative. Dr. Rohr explained that the major change is that the Co-op Director has established a satellite office at Rockville Elementary to improve communication with the special education staff.

Also, Brandi Vandivier expressed her opinion that the salary increase for the PHHS athletic director/administrative assistant was too high compared to the increase received by other employees.

On a motion by Rusty Akers and second by Kim Cooper, the Board voted 6-0 to approve the minutes for the following Board meeting:

October 25, 2018 regular session board meeting.

FINANCIAL BUSINESS

a. Payroll and Claims

On a motion by Jim Wrightsman and second by Brandi Vandivier, the Board voted 6-0 to approve the payroll and claims as follows:

Payroll	October 26, 2018	\$ 163,806.41	
Payroll	November 9, 2018	<u>\$ 227,725.93</u>	
		Total	\$391,532.34
Claims	October 26, 2018	\$ 181,084.50	
Claims	November 9, 2018	\$ 343,852.44	

Claims	November 15, 2018	<u>\$ 214,482.19</u>	
		Total	\$ 739,419.13
		Total Payroll and Claims	\$ 1,130,951.47
Cafeteria Claims		\$63,357.80	

b. ECA Monthly Financial Reports: The ECA Monthly Reports from each ECA account was presented for informational purposes only.

c. Utility Cost Summary: A utility cost summary for both Rockville and Turkey Run was shared with the Board. No action was requested since they are approved as a part of the claims.

d. Quarterly Financial Reports: Dr. Rohr shared the monthly financial statements with the Board. He noted that the statements were in line with expectations for this time of year; however, he did emphasize that the year to date expenditures are greater than year to date revenue resulting in a reduction in the cash balance.

REQUESTS AND COMMUNICATIONS – Mr. Dean Strohm provided information about the success of the Lions Club vision screening at each of the elementary schools. A copy of his presentation is made a part of these minutes.

PERSONNEL REPORT

a. ECA Appointments: On a motion by Rusty Akers and second by Gina Sunderman, the Board voted 5-0-1 (Vandivier) to approve all ECA assignments for the 2018-2019 school as now known. A complete list of ECA assignments will be made a part of these minutes. In addition to approving the paid ECA positions, the following volunteers were also approved:

Jason Hanson	MS Softball Volunteer
Joe Holcomb	MS Softball Volunteer
Jeff Ramey	MS Softball Volunteer
John Ireland	MS BB Volunteer
Garret Nichols	MS BB Volunteer
Ben Hartman	MS BB Volunteer
George Wooten	HS BB Volunteer
Andy Marcinko	HS BB Volunteer

b. Medical Leave: On a motion by Brandi Vandivier and second by Jim Wrightsman, the Board voted 6-0 to approve a medical leave for PHMS math teacher Ashley McAmis from November 7 to December 7. Approval will allow Ms. McAmis to use accumulated sick leave days. She will also complete FMLA paperwork.

c. ECA Position Addition: On a motion by Kim Cooper and second by Rusty Akers, the Board voted 6-0 to add one Teacher Leadership Position at Rockville Elementary School to provide a

stipend, as negotiated in the Master Contract, for Amy McCalister for her responsibilities as the School Safety Specialist.

OLD BUSINESS – None

NEW BUSINESS

a. Donations: On a motion by Kim Cooper and second by Rusty Akers, the Board voted 6-0 to accept the following donations:

- \$ 100 from PCCF to TRES Leader in Me program
- \$ 500 from Nucor Steel to PHMS football
- \$ 1,242 from Rox Alumni to HS Wrestling
- \$ 40 from Jeff/Donna Eslinger for PHHS cafeteria fund
- \$ 200 from PCCF to SMWC field trip transportation
- \$ 75 from Caseys General Store for RES jump ropes
- \$ 4,500 from International Paper for Fit for Life program
- \$ 4,000 from International Paper for RES kindergarten equipment
- \$ 850 from PCCF for RES art clay workshop
- \$500 from Walmart for PE class jump ropes
- \$ 125 from Kappa Kappa Gamma for TRES nurse fund
- \$ 125 from Kappa Kappa Gamma for RES nurse fund
- \$207 from TRES PTO for TRES Leader In Me
- \$222 from PCCF (Mathas Fund) to TRES 3rd grade field trip
- \$100 from Mount Herman Bible Church to TR Cafeteria Fund

The Board expressed appreciation for the donations.

b. Field trip Request: On a motion by Gina Sunderman and second by Brandi Vandivier, the Board voted 6-0 to grant approval for the PHHS band to travel to Chicago, IL from May 9 to May 11 to perform at the Field Museum and attend the plays of Hamilton and West Side Story provided adequate funding and student participation is achieved.

c. Student Transfer: On a motion by Brandi Vandivier and second by Rusty Akers, the Board voted 6-0 to approve the following student transfer:

Braxton Pithound Kindergarten from SE Fountain to TRES

d. Fund Raiser: On a motion by Brandi Vandivier and second by Kim Cooper, the Board voted 6-0 to approve the following Fund Raisers:

- RES PE selling Speed Stack Cups to purchase timers
- PHMS Student Council selling candy grams for community project money
- Interact Club hosting Dance

e. Graduation: On a motion by Rusty Akers and second by Kim Cooper, the Board voted 6-0 to approve the following graduation details for the 2019 PHHS graduation:

Date: May 25

Time: 4:00 p.m.
Location: Parke Heritage High School Gym

Dr. Rohr explained that the PHHS gym will most likely be completely full with parents/visitors in the bleachers and seats on the floor. The school will live stream the graduation ceremony to the cafeteria to accommodate any guests not able to get a seat in the gym.

f. CPF Resolution: On a motion by Jim Wrightsman and second by Gina Sunderman, the Board voted 6-0 to approve the following resolution authorizing the use of the CPF Emergency line account for the repair of the HVAC system at PHHS:

RESOLUTION FOR EMERGENCY DECLARATION

WHEREAS, the Board of School Trustees of North Central Parke Community School Corporation, acting within the authority established by the laws of the State of Indiana, has been informed of the existence of certain conditions affecting the serviceability, protection, security, or safety of the continued operation of Parke Heritage High School; and
WHEREAS, 2018 Capital Projects Funds were set aside for the correction of such conditions:
THEN BE IT HEREBY RESOLVED, that the Board declares that an emergency condition exists and authorizes the expenditure of Emergency Capital Project Funds in the amount and for the corrective work hereafter described:

EMERGENCY ACTION REQUIRED:

Replace the VFD box for #1 pump by Riggins \$4,200.00

TOTAL EMERGENCY APPROPRIATION REQUEST: Not to exceed \$ 4,200

ADOPTED this 15th day of November, 2018.

g. Federal Title Program Policy: On a motion by Kim Cooper and second by Brandi Vandivier, the Board voted 6-0 to approve Policy 2060 - Federal Title Program Policy as follows:

2060 Federal Title Program Policy

North Central Parke Community School Corporation participates in several different Federal Title programs to enhance the educational opportunities for students. These programs are non-discriminatory and are based on the needs of the school and the child; therefore, every effort is made to ensure that the staff and school programs at Title schools are equivalent to staff and programs at non-Title schools. Specifically,

- 1. The staff salary is based on a district-wide collectively bargained Master Contract and all staff members are compensated on the same criteria at all schools.*
- 2. The school district bases staff assignments on classroom enrollment, academic preparation, specific teaching skills and interests of staff members, and teaching certifications; therefore, the staff assignments for both Title schools and non-Title schools are based on the same criteria. As such, the Title I director will complete a "Comparability Staffing" report each year to ensure equivalence in the assignment of instructional personnel.*

3. *Every effort is made to provide each classroom in the district the classroom supplies, equipment, and curricular materials needed to meet the needs of the students in each classroom. Title schools receive equivalent resources from school district funds as non-Title schools. To this end, the superintendent will recommend to the school board that decisions on the purchase of curricular materials, including textbooks, technology equipment, classroom supplies, etc., be based on the following:*

a. suitability for the maturity level and educational accomplishment of the students who will be using the curricular material;

b. freedom of bias

c. relationship to the curriculum adopted by the Board

d. manner of selection

e. cost

f. appearance and durability

g. appropriateness and equivalency for both Title and non-Title schools in the same grade span.

h. **Transportation Contracts:** On a motion by Rusty Akers and second by Gina Sunderman, the Board voted 6-0 to authorize the administration to complete the statutory requirements to negotiate for an extension of the current transportation contracts for two additional years with the current contract and fleet transportation providers.

Rusty Akers also asked that the administration review the bus routes and report back to the Board about the number of students who must cross a highway or county road to board a bus.

i. **Graduation Pathway presentation:** Mr. Dwight Ashley provided a detailed presentation on the new Graduation Pathway guidelines that take effect for the graduating class of 2023. A summary of his presentation remarks are made a part of these minutes. No action was required by the Board at this time.

MISCELLANEOUS BUSINESS

a. **Resignations:** On a motion by Rusty Akers and second by Kim Cooper, the Board voted 6-0 to accept the following resignations:

Bethany Guyer	RES Instructional Asst	Effective December 21, 2018
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Kayla Hale	RES Instructional Asst	Effective November 20, 2018
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b. **Donations:** On a motion by Gina Sunderman and second by Jim Wrightsman, the Board voted 6-0 to approve the following donations:

\$1000 from Western IN Community Foundation to PHHS Athletics

\$740 from PCCF (Bumgardner acct) to PHHS for Sam Rhine Genetic conf.

\$116.77 from Ohiopyle Prints to PHHS Yearbook

c. **Fund Raisers:** On a motion by Rusty Akers and second by Brandi Vandivier, the Board voted 6-0 to approve the following fund raisers:

>FFA selling fruit for various FFA projects

- >PHHS Yearbook selling winter sports photos to help cover Yearbook expenses
- >PHHS Cheerleaders conducting cheer clinic to cover various supplies
- > PHMS Athletics selling team photos for athletic supplies

SUPERINTENDENT’S REPORT

a. Dr. Rohr indicated that the January board meeting will need to be rescheduled for January 10 instead of January 17th to comply with the requirement that the Board needs to reorganize within the first 15 days of the year.

COMMENTS FROM PATRONS – Patron Melissa Scaggs, after a comment about e-learning days from Brandi Vandivier, expressed her support for e-learning days. Ms. Scaggs encouraged the district to consider offering e-learning days in place of cancelled school days. Board members asked the administration investigate this in more detail and provide information back to the Board.

FUTURE BOARD MEETING DATES

The next regular board meeting will be on December 20 in the Turkey Run ELC room.

ADJOURNMENT

The regular session was adjourned at 8:45 p.m.

North Central Parke Community School Corporation

Scott Ramsay, President

Jim Wrightsman, Member

Rusty Akers, Vice-President

Brandi Vandivier, Member

Kimberly Cooper, Member

_____absent_____
Mike Neeley, Member

ATTEST:

Gina Sunderman, Secretary

